



Alwoodley Parish Council
Clerk: Jennifer Walper Roberts
Alwoodley Community Centre
60 The Avenue
Leeds LS17 7NZ
E-mail: the.clerk@alwoodleyparishcouncil.gov.uk

Dear Councillor

2nd July 2025

You are summoned to attend the next Extra Ordinary meeting of Alwoodley Parish Council, to be held on **Tuesday 22 July** at 7.00pm in the Alwoodley Community Hall, The Avenue.

Mrs J A W Roberts (CLERK)

A G E N D A

1. Apologies and Reasons for Absence
2. Declarations of Interest
3.
 - a. To receive and note the internal auditors full report and the Internal Auditors completed page of the Annual Governance and Accountability Return (AGAR) for 2024/2025.
 - b. To consider an action plan for the implementation of the internal auditors recommendations or to set up a working party to consider the internal auditors report to work through an audit plan to ensure that the internal auditors recommendations are actioned before the next annual internal audit.
4. To consider each governance statement on the Annual Governance Statement 2024/2025 within the AGAR and for the chair of the meeting and clerk to sign this page of the AGAR at the council meeting to evidence its approval by the council.
5. To consider for approval the Annual Statement of Accounts 2024/2025 signed by the Responsible Financial Officer, within the AGAR document and for the chair of the meeting to sign this page of the AGAR.
6. To consider the dates for the exercise of public rights with regard to the council's accounting records following advice from the external auditor, PKF Littlejohn.
7. Date of next meeting