



Alwoodley Parish Council
Clerk: Jennifer Walper Roberts
Alwoodley Community Centre
60 The Avenue
Leeds LS17 7NZ
E-mail: the.clerk@alwoodleyparishcouncil.gov.uk

Dear Councillors,

15th July 2025

You are summoned to attend the next Extra Ordinary meeting of Alwoodley Parish Council, to be held on **Tuesday 22 July** at 7.00pm in the Alwoodley Community Hall, The Avenue.

Mrs J A W Roberts (CLERK)

A G E N D A

- 2526/36 Apologies and Reasons for Absence
2526/37 Declarations of Interest
2526/38 To receive internal audit report from past two years
2526/39 AGAR
- a. To receive and review the report of the Internal Auditor
 - b. To agree an action plan following Internal Audit and receive update from Clerk
 - c. To consider setting up a working party to consider the internal auditors report to work through an audit plan to ensure that the internal auditors recommendations are actioned before the next annual internal audit.
 - d. To consider each governance statement on the Annual Governance Statement 2024/2025 within the AGAR and for the chair of the meeting and clerk to sign this page of the AGAR at the council meeting to evidence its approval by the council.
 - e. To consider for approval the Annual Statement of Accounts 2024/2025 signed by the Responsible Financial Officer, within the AGAR document and for the chair of the meeting to sign this page of the AGAR.
 - f. To consider the dates for the exercise of public rights with regard to the council's accounting records following advice from the external auditor, PKF Littlejohn.
 1. These dates will be Start date: Monday 4 August 2025; End date: Friday 12 September 2025.
 2. Notice of the exercise of public rights will be published to the website and noticeboards.
- 2526/40 To set date of next meeting – 1st September 2025