



**Alwoodley Parish Council**

**Extra Ordinary Meeting**

**22<sup>nd</sup> July**

**7PM**

**Alwoodley Community Hall, 60 The Avenue,**

**Chair: David Towns**

**In Attendance:**

Cllr Black, Cllr Pritchard, Cllr Jordan, Cllr Buckland, Cllr Hainsworth Cllr,

**Apologies** Councillor Jennings & Councillor White

**Not Present** Councillor Black

2526/36      Apologies and Reasons for Absence  
Apologies were given for Councillors Jennings (Holiday) and Councillor White (Work Commitment).  
*Resolved to accept the apologies and their reasons.*

*It was noted that the Council thanks the Clerk and the Auditor for getting everything together for the audit.*

2526/37      Declarations of Interest  
*No declarations of interest.*

2526/38      To receive internal audit report from past two years  
*It was noted that these are now on the website.*

2526/39      AGAR  
a. To receive and review the report of the Internal Auditor

*The audit was received.*

b. To agree an action plan following Internal Audit and receive update from Clerk

*Resolved to accept recommendations provided in the Internal Audit Report.*

c. To consider setting up a working party to consider the internal auditors report to work through an audit plan to ensure that the internal auditors recommendations are actioned before the next annual internal audit.

*Resolved to form a working group to form an action plan and bring the action plan at the 1st September meeting, including set priorities, dates, who is responsible.*

d. To consider each governance statement on the Annual Governance Statement 2024/2025 within the AGAR and for the chair of the meeting and clerk to sign this page of the AGAR at the council meeting to evidence its approval by the council.

#1-7, no  
#8, yes

- e. To consider for approval the Annual Statement of Accounts 2024/2025 signed by the Responsible Financial Officer, within the AGAR document and for the chair of the meeting to sign this page of the AGAR.

*Resolved to approve the Annual Statement of Accounts 2024/2025*

- f. To consider the dates for the exercise of public rights with regard to the council's accounting records following advice from the external auditor, PKF Littlejohn.
  - 1. These dates will be Start date: Monday 4 August 2025; End date: Friday 12 September 2025.
  - 2. Notice of the exercise of public rights will be published to the website and noticeboards.

Resolved to accept the dates for the exercise of public rights.

2526/40 To set date of next meeting – 1<sup>st</sup> September 2025