

Facebook Policy

Adopted: 6th October 2025

Review Date: Annually. By 6th October 2026

This policy is a sub-policy of the Alwoodley Parish Council Social Media and Electronic Communication Policy. All Facebook activity must comply fully with that overarching policy.

1. Purpose of the Facebook Page

- Provide official information and updates from the Parish Council.
- Share relevant announcements from trusted partners, such as Leeds City Council and local organisations.
- Promote local community initiatives and public engagement.

2. Interaction and Contact

- The Facebook page is for information only.
- Comments on posts will not be enabled.
- Messages sent via Facebook will not be treated as official contact with the Parish Council.
- For formal enquiries, requests, or complaints, please use the contact form or email address listed at <https://www.alwoodleyparishcouncil.gov.uk/get-in-touch>
- Do not share personal or sensitive information via Facebook messages.

3. Monitoring and Availability

- The Facebook page is not monitored 24/7.
- While the parish council aims to provide timely updates, it is not obligated to respond to Facebook messages.
- Facebook service availability is outside the control of the Council. No responsibility is accepted for any downtime or lack of service.

4. Legal and Privacy Notice

- Alwoodley Parish Council is not responsible for the privacy practices of Facebook or any linked sites.
- The parish council does not endorse or accept liability for the content, security, or use of third-party websites accessed via Facebook.
- No liability is accepted for loss, injury, or damage resulting from reliance on any material posted on Facebook.

5. Policy Changes

- This policy may be amended or reviewed at any time to reflect changes in usage, technology, or guidance.
- The latest version will be made available on the Council website.