



27 December 2025

Dear Councillors,

The latest statement I have from the Lloyds deposit account is from 10/3/2025.

As I am not an authorised user or signatory on that account, I am unable to access those bank statements to verify the balance of that account. I am attaching this notice along with reconciliations for May, June, July, August, September, October, November and December 2025.

As you review the accounts and sign off on them, this notice will preserve the audit trail.

Note that on the reconciliation report, the Lloyds deposit account is dated 10/03/2025, the latest date for which I have a statement. Therefore, by signing off these accounts, you are only verifying that the Lloyds deposit account is accurate through 10/3/2025.

Thank you, Jennifer Roberts Clerk & RFO