



Alwoodley Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
20	02/06/2026		Virgin	10195484 82	Alwoodley PC	Event banners and signage	FX Print & Stationery Ltd	29.00	5.80	34.80
19	08/06/2026		Virgin	10195484 82	INV-01802	Training- Next Generation Lea	National Association of Loc	35.00	7.00	42.00
18	08/06/2026		Virgin	10195484 82	INV-6127	Off to a Flying Start Part 1 & 2	Yorkshire Local Councils As	75.20		75.20
17	22/06/2026		Virgin	10195484 82	WY0005	External Audit Payment for 202	PKF Littlejohn LLP	315.00	63.00	378.00
21	24/06/2026	Approved Regular Payment	Virgin	10195484 82		Clerk's Salary	Employee	1,070.14		1,070.14
22	24/06/2026	Approved Regular Payment	Virgin	10195484 82		PAYE and NI contributions	HMRC Cumbernauld	477.43		477.43
23	24/06/2026	Approved Regular Payment	Virgin	10195484 82	10185484	pension	Nest	101.54		101.54
							Total	2,103.31	75.80	2,179.11

Jennifer AW Roberts

Prepared by: Jennifer AW Roberts, RFO Date: 21/05/2026
Name and Role 

Approved by: David Towns Date: 21/05/2026
Name and Role 
SJM Wright Date: 22/05/2026
Name and Role

Approved by: _____ Date: _____
Name and Role

FX Print & Stationery Ltd

The Old Post Office, 395 Harrogate Road
LEEDS, West Yorkshire, LS17 6DJ
United Kingdom

Website www.fxprintandstationery.co.uk
Telephone: 0113 2930145
Email fx@fxprint.co.uk



Invoice To:

Jennifer Walper Roberts
Alwoodley Parish Council
60 The Avenue
Leeds
LS17 7NZ

Invoice Date 21/05/2026
Due Date 21/05/2026
Invoice Number SI-7564

SALES INVOICE

Code	Description	Qty	Price/Rate	VAT %	Net
Print	Printing of A3 signs and laminate x 6 - Ordered by Ian Dickinson	1.00	29.00	20.00	29.00

VAT Rate	Net	VAT	Total Net	29.00
Standard 20.00% (20.00%)	£29.00	£5.80	Total VAT	5.80
			TOTAL	£34.80

Pay Now

We accept online payments. It's a fast, secure and very easy way to pay.
Simply click the "Pay Now" button to pay this invoice using your credit or debit card.

Ready to pay?

Grab your phone
and scan the QR
code to pay online,
safely and instantly.



Notes:

Bank Details: Barclays Bank UK PLC, Sort Code 204842 Acc. No. 70178926, Acc. Name FX Print & Stationery Ltd

Deliver To:

Jennifer Walper Roberts
Alwoodley Parish Council
60 The Avenue
Leeds
LS17 7NZ

Registered in England and Wales No. 05734017 , VAT Registration Number GB 651412173
Registered Address The Old Post Office, 395 Harrogate Road, LEEDS, West Yorkshire, LS17 6DJ, United Kingdom

Company Reg. No. 05734017
VAT Reg No. 651 412 173

Email: fx@fxprint.co.uk
www.fxprintandstationery.co.uk
www.fxprint.co.uk

Thankyou for your business!



INVOICE

Alwoodley PC

Invoice Date

8 May 2026

Invoice Number

INV-6127

Yorkshire Local Councils
Associations (YLCA)
Suite 8, Sibling Workspace
York House
Station Road
Tadcaster
Yorkshire
LS24 9JF

Description	Quantity	Unit Price	Amount GBP
Off to a Flying Start Part 1 Tuesday, 28 April	2.00	37.60	75.20
Off to a Flying Start Part 2 Wednesday, 6 May Delegate: Geoff Downes			
		Subtotal	75.20
		TOTAL NO VAT	0.00
		TOTAL GBP	75.20

Due Date: 5 Jun 2026

Please pay within 28 days

Payment Account : 35219976 Sort Code: 05-04-39

Please pay direct into the bank wherever possible.

Cheques made payable to Yorkshire Local Councils Associations.

PLEASE REMEMBER TO REFERENCE INVOICE NUMBER ON BANK PAYMENTS AND BACK OF CHEQUES

PAYMENT ADVICE

To: Yorkshire Local Councils Associations (YLCA)
Suite 8, Sibling Workspace
York House
Station Road
Tadcaster
Yorkshire
LS24 9JF

Customer Alwoodley PC

Invoice Number INV-6127

Amount Due 75.20

Due Date 5 Jun 2026

Amount Enclosed

Enter the amount you are paying above

To:

Alwoodley Parish Council
 Jennifer Roberts
 c/o Alwoodley Community Hall
 The Avenue
 Leeds
 West Yorkshire
 LS17 7NZ
 United Kingdom

From:

National Association of Local Councils
 The Bloomsbury Building
 10 Bloomsbury Way
 Holborn
 London
 WC1A 2SL
 VAT Registration Number: GB 233 4102 14

Invoice number: INV-01802

Due date: 10 Jun 2026

Reference number: ORD-03318

Raised date: 11 May 2026

Description: Event booking: Next Generation Leadership: Building inclusive parish and town councils

Description	Unit	Qty	Net	Discount	Tax rate	Tax	Gross
Ticket: Member ticket, Delegate(s): Cllr Ian Dickinson	£35.00	1	£35.00	£0.00	UK Standard VAT	£7.00	£42.00
						Net total	£35.00
						Tax total	£7.00
						Gross total	£42.00
						Outstanding	£42.00

Payment details:

Please pay within 30 days of receipt and send remittances to finance@nalc.gov.uk.

Bank: Co-operative Bank
 Account: National Association of Local Councils
 Account number: 61063277
 Sort-code: 08-02-28

Ms Jennifer Roberts
Alwoodley Parish Council

Our ref WY0005
SAAA Ref SB00194
Invoice No. SB20253351
VAT No. GB 440 4982 50
Email: sba@pkf-l.com
Date: 01 May 2026

INVOICE

Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2025	£315.00
Additional charges (where applicable) as detailed on attached appendix A	£0.00
Additional fees (where applicable) as detailed by separate cover	£0.00
TOTAL NET	£315.00
VAT @ 20%	£63.00
TOTAL PAYABLE	£378.00

THIS IS A STATUTORY FEE WHICH MUST BE PAID. PAYMENT IS DUE ON RECEIPT OF INVOICE

The fees and charges are in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://www.saaa.co.uk/audit-fees/>

**For payments by cheque, please return the remittance advice with your payment to:
PKF Littlejohn LLP, Credit Control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London E14 4HD**

For payments by credit transfer, our bank details are:-

**HSBC Bank plc
Address: 1-3 Bishopsgate, London, EC2N 3AQ
Sort Code: 40-02-31
Account number: 11070797
Account Name: PKF Littlejohn LLP
Please include WY0005 or Alwoodley Parish Council as the reference.**